

## Healthwatch Manchester Trustee Board Meeting

14 September 2022

Present	Apologies
Mina Desai (MD)	Richard Hughes (RH)
Charles Kwaku-Odoi (CKO)	Anita Kanji (AK)
Circle Steele (CS)	Fergal McCullough (FMc)
	Mike Petrou (MP)
<b>In attendance:</b>	Julie Rigby (JR)
Neil Walbran (NW)	Zoe Robertson (ZR)
James Pilkington (JP)	Vicky Szulist (VS)

### Welcome and Introductions:

NW welcomed attendees.

### Conflicts of interest:

No conflicts of interest were declared

## **1. Minutes and Action Log from the previous meeting:**

The minutes from the 13 July 2022 meeting were accepted as a true and accurate record.

The Action Log was reviewed and required correction.

**Action: JP to correct the Action Log and circulate to Board Members.**

The Decision Log was reviewed and accepted as an accurate record.

## **2. Matters arising:**

Due to the Action Log needing attention matters arising were noted but not discussed further.

The following Action Points were carried over:

**Action: NW to circulate tender specification to Board Members on receipt.**

**Action: All Board Members to support NW during tendering process.**

### **3. Report to the Board (Activity Report) Key Issues:**

- 15% of all contacts received between July & Sept have resulted in signposting to another local Healthwatch in Greater Manchester. Since April 1st we have received 45 out of area contacts, at around 20% of our total during that period.
- The Men's Health and Care Forum continues its development. The Steering Group has had its final meeting; the website is being populated and the launch event has been postponed until the end of October to allow merchandise to be sourced, designed and produced.
- There have been 5 outreach sessions to community groups and drop-ins, including The Men's Room and 2

outreach sessions to Community Leisure Centres. These have been well received.

- CQC Primary Care is currently being restructured. It is not known what the final structure will look like or who Healthwatch Manchester's new 'touch points' will be but we have been assured by our current contacts at CQC that we will be introduced to them when the restructure completes.
- Healthwatch Manchester are working with Young Carers Lead at Manchester City Council on a Young Carers/GP Health kit. This is a piece of work resulting from Healthwatch's earlier GP website review project.
- The Healthwatch Manchester contract goes out to tender this month (September).
- The Volunteer Coordinator position is currently vacant.
- The position of Chair may need to be unremunerated until the Charities Commission agree the amendment to our governing document. Healthwatch Manchester have found a solicitor who may be willing to take this matter on.

#### **4. ICS and Greater Manchester**

NW provided a verbal update on ICS and the GM Healthwatch network. Liaison between partners is good. Roles within the new structure are currently being identified. Healthwatch Manchester is not seeking any particular role proactively, but will consider any approach to fill a new role within the new structure.

The Big Conversation event at Methodist Mission on Oldham Street takes place tomorrow (15/09/22). It is a possibility that the outcome of this event will identify the new structure. Healthwatch Manchester are in attendance.

**Action: NW to share the agenda for the event to the Board for information.**

**The Meeting closed to the public.**

## **5. Date, time and venue of next meeting**

The next board meeting will be on 9 November 2022, 5pm via Teams

## **6. AOB**

No items were raised under AOB.

**-MEETING CLOSED- [17:57]**