**Healthwatch Manchester Board Meeting**

**Tuesday 16th June 2020, 5:00-6:30pm, Remotely (Zoom) due to Coronavirus restrictions**

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| **Present** | **Apologies** |
| Vicky Szulist – Chair (VS)Neil Walbran (NW)Charles Kwaku-Odoi (CKO)Fergal McCullough (FM)Circle Steele (CS)Mina Desai (MD)Anita Kanji (AK)Jacqueline McKinney (BSL Interpreter)Morgan TarrEmma Jones | Julie Rigby (JR) |

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| **Minutes** |

 **Welcome and Introductions**

VS welcomed attendees.

 No members of the public were in attendance.

 New members of staff, Emma Jones and Morgan Tarr, introduced themselves.

 No conflicts of interest

1. **Minutes of Previous Meeting** from 23rd April 2020 were accepted as true and accurate.

**1a.** The latest action log was reviewed agreed and updated

**1b.** The latest decision log was reviewed, agreed and updated.

1. **Matters Arising**

No burning issues from January meeting

Rachel Brennan from the HealthNow Initiative which looks at healthcare access for homeless people has agreed to deploy the deregistration survey through her distribution channels.

Charles and Anita have completed their trustee forms.

Concern raised over access to support for homeless people without recourse to public funds has not materialised.

340 homeless people housed in hostels and hotels in Manchester at the start of lockdown, 250 remain. This is reducing as people are moved into more permanent solutions.

**Action Log Update**

**242 - MD to provide NW with information about issues facing the Jain community.** COVID has brought a change in issues. When possible HWM will run an outreach session.

**243 - NW and VS to find a date to attend an MHCC strategy board meeting together.** Disrupted due to COVID.

**244 - NW and FM to fix a date for a meeting regarding the deregistration of homeless people.** Survey is active now.

**245 - NW to liaise with JR, FM and CKO about beta testing the website for the Hathersage Centre (Northern Sexual Health).** No response from the organisation running it.

**246 - Board members to email NW if they are interested in helping with the MoU with MLCO.** Not a priority.

**247 - NW to follow up Healthwatch Hammersmith and Fulham for any information on Babylon GP at Hand.** No response.COVID has evidenced that it is possible for people to access appointments online. HWM are in the process of creating a tutorial for Patient Access

**248 - Board to review minutes and actions from January 2020 at June meeting.** Complete.

**249 - NW to specify the interim dates of the report.** Voluntary sector groups are changing rapidly, some groups have found different ways to meet.

**250 - NW to send completed deregistration survey to FM for circulation.** Complete

**251 - VS to formalise the budget and circulate it to the board.** VS showed the formalised budget to the board at the meeting.

**252 - CKO and AK to complete and send in their new trustee paperwork.** Complete.

**253 –** **NW to raise homelessness issues on the Healthwatch England Workplace facility.** There has been a national discussion. HWE have done a national webinar about the issue.

1. **Report to the Board**

NW presented his activity report to the board.

**4. COVID Information and Communications**

We have created a survey regarding COVID-19 support and are in the process of organising translation into three languages: Simplified Chinese, Urdu and Gujarati.

Jain will be included as a separate religion in the demographics section.

Online and hard copies are possible, as well as phone interviews.

There is no deadline for the survey.

The board **agreed** to approve the survey.

**5. COVID-19 Engagement Briefings**

The board has been asked by Manchester Health and Care Commissioning to approve changes to service delivery.

The board **agreed** to approve the changes.

***Public section of the meeting closed***

 **Date, time and venue of next meeting**

The next meeting will be Tuesday 18th August 5-6.30pm.

It will be planned as a zoom call. Should anything change regarding going back to the office, it will be reassessed.